

**JAE Editing-Managing Board Meeting
Minutes**

May 17, 2016, 2:30-4:30 pm
Kansas City, Missouri

Kirk Swortzel, Chair of the *JAE* Editing-Managing Board called the meeting to order at 2:30 pm.

Attendance

North Central

Ryan Anderson, Iowa State University
Neil Knobloch, Purdue University
Brad Greiman (Secretary), University of Minnesota

Southern

Chris Estep, Sul Ross State University
John Rayfield (Past Chair), Texas Tech University
Kirk Swortzel (Chair), Mississippi State University

Western

Jeremy Falk, University of Idaho
Ed Franklin, University of Arizona
Michael Spiess, California State University, Chico

Editor, Harry Boone, West Virginia University
Past Editor, Barry Croom, Oregon State University

Reports

Past Editor

Barry Croom provided a summary of key aspects while Editor:

- 1) Challenge of selecting a new editor.
- 2) Consistency of reviews. Harry Boone reported he has also experienced this challenge during the first five months of 2016.
- 3) Academic misconduct by authors. A lengthy discussion ensued about the process the Editor and Editing-Managing Board should follow when academic misconduct is discovered or reported. Board members shared examples of using plagiarism software.

Editor

Harry Boone distributed a written report. He announced that Volume 57, issue 1 had been published, and issues 2 and 3 are filled.

Old Business

Members and their terms of service on the Editing-Managing Board were clarified and confirmed.

New Business

- 1) Members on the *JAE* Review Board were clarified.
- 2) Neil Knobloch moved to allow Associate members to publish in the *JAE*. The motion passed unanimously.
- 3) Discussion of *JAE* being listed in Web of Science (WOS). A potential benefit is for P&T decisions. Questions about the WOS application process, meeting publication requirements, and level of readership were discussed. No action taken.
- 4) Discussion of *JAE* Article of the Year selection process. For volume 56, Editor Barry Croom identified the cleanest articles (i.e. acceptance was unanimous on the first review). This number of articles was 14 for Volume 56. John Rayfield, chair of the Outstanding Article Committee, discussed reviewers' perceptions and ranking of the top articles and the challenges associated with the selection process. Board members discussed characteristics of research that is considered "best" (see Policy language). Research that contributes to our profession may be edgy rather than safe, and may not receive a clean first review. Knobloch moved to form a committee with power to act to determine a selection process for the outstanding article of Volume 57. The committee will consist of John Rayfield, Mike Retallick, Kirt Swortzel, and the Chair Elect.
- 5) Reviewer professional development. Professional development was conducted at the 2015 AAAE Conference. Discussion focused on how often this activity should be held and what topics would be of value to reviewers. No action taken.

Elections

Brad Greiman was elected Chair and Neil Knobloch elected Secretary for 2017.

The meeting adjourned at 4:20 pm.

Submitted by,
Brad Greiman, Secretary

JAE Editing Managing Board Meeting
May 17, 2016
2:30 pm CST

JAE Managing-Editing Board

Chair - Kirk Swortzel, Mississippi State University, (2015) (Term Ends 2017)

Editor - Harry N. Boone, Jr., North Central Region, West Virginia University (Term Ends 2018)

Past Editor, D. Barry Croom, Oregon State University (Term Ends 2016)

North Central

Ryan Anderson, Iowa State University (2015) (Term Ends 2016)

Neil Knobloch, Purdue University, (2016) (Term Ends 2018)

Brad Greiman, University of Minnesota (2015) (Term Ends 2017)

Southern

Chris Estep, Sul Ross State University (2016) (Term Ends 2018)

John Rayfield (Past Chair), Texas A&M University (2014) (Term Ends 2016)

Kirk Swortzel (Chair), Mississippi State University, (2015) (Term Ends 2017)

Western

Jeremy Falk, University of Idaho (2015) (Term Ends 2017)

Ed Franklin, University of Arizona (2014) (Term Ends 2016)

Cindy Akers, Texas Tech University (201?) (Term Ends 2018)

1. Call to Order – Kirk Swortzel, Chair
2. Approval of the agenda
3. Welcome new members
4. Minutes of Previous Meeting
5. Reports
 - a. JAE Past Editor Report- Croom
 - b. JAE Editor Report – Boone
6. Old Business
 - a. Election of board members at regional meetings
 - i. North Central
 - ii. Southern
 - iii. Western
 - b. Board minutes on JAE site - <http://www.jae-online.org/index.php/editing-managing-board>
7. New Business
 - a. Discussion of JAE Review Board Members (see handout)
 - b. Discussion of Associate Members publishing in JAE
 - c. Discussion of Web of Science – Thomson Reuters
 - d. Outstanding JAE article selection process
 - e. Reviewer PD at Annual Conference

8. Other
 - a. Election of Chair and Secretary for 2017 (Election occurs at May AAAE Conference)
9. Adjourn

Report from the Editor of the
Journal of Agricultural Education
May 17,2016

Statistics:

1081 total submissions in 7 years and 8 months: 11.5 submissions/month, 140.5 submissions/year

396 accepted submissions (37% acceptance rate)

2735 reviews: 52 (2%) pending, 2219 (81%) completed, 78 (3%) expired, 386 (14%) declined

25.7 average days in review

2016 (effective May 2, 2016)

44	Submissions
	35 New submissions
	9 Re-submissions
7	Accepted for Publication
	3 Resubmissions
	4 Accepted First Review
14	Rejected
	9 Rejected
	5 Requested Resubmission
23	Under review

Of the 21 submissions from 2016 that were acted upon, there was a 33% acceptance rate.

Of the 21 submissions from 2016 that were acted upon, 4 were accepted after the first review for a 22% first submission acceptance rate.

Other Items of Interest

The JAE website underwent a "facelift" as we moved to a new version of Joomla (software used to publish the Journal.). The new version was necessary to correct security issues. There was a cost of \$750 to perform the upgrade.

Volume 57, issue I has been published. The delay in getting it published can be blamed on the upgrade, as well as the time I needed to learn the system.

Volume 57, issues 2 and 3 are filled. I have two authors scheduled for issue 2 who have not provided a revised manuscript therefore they are at risk of getting moved to a later issue. Issue 4 currently has 5 of 15 articles.

We need to fill the vacancies on the Review Board. Our policies state that a member of the Review or Managing Board should review each submission. A complete slate of reviewers will better distribute the workload.

Members of the Review Board must understand their role as reviewers. We have individuals on the current list that are not registered with their research priorities.